



दक्षिण मध्य रेलवे  
South Central Railway  
Vijayawada Division

Divisional Office,  
Personnel Department,  
Vijayawada.  
Date:03.07.2024.

No.B/P.578/I/TC/VR/SSR/Vol.III

MEMORANDUM

Sub:- Acceptance of Voluntary Retirement of Ticket Checking Staff of Commercial Department, BZA Divn. - Reg.

Ref:- Employee's request letter for VR dated 29.04.2024 received on 14.05.2024.

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The request of Sri S.SUDHAKARA RAO, CTI/GDV SQD, PF No.24409271650, BU No.0907352 in level-8 of 7<sup>th</sup> PC pay matrix of Commercial Department seeking voluntary retirement from service vide his application dated 29.04.2024 with waiver of notice period cited in reference has been accepted by the competent authority.

Accordingly, Sri S.SUDHAKARA RAO, CTI/GDV SQD will retire from Railway service voluntarily w.e.f. 05.07.2024. The date of voluntary retirement is a working day and pay and allowances should be drawn for that day. His bio-data particulars are as under.

DOB: 08.02.1968

DOA:12.04.1988

He should vacate Railway Quarters if any under his occupation and handover Railway Property if any under his possession to his supervisory official.

The acceptance of voluntary retirement is subject to the condition that he is free from DAR/SPE/Vig.Cases and not under suspension on the date of retirement.

*Anirudh*  
3/7/24  
(M.ANIRUDH)

Asst. Personnel Officer/T,  
For Sr.DPO/BZA.

C/- Sr.DCM/BZA & Sr.DFM/BZA for inf.

C/- Ch.OS/Est. & CTI/G of Sr.DCM/O/BZA.

C/- SS/GDV & CCI/GDV for information & n/a.

He will inform the same and ensure compliance of the above VR without fail.

C/- Ch.OS/Bills Sec, Qrs Sec, Pass Sec, for information and n/a.

C/- Comml. Control/BZA for necessary action.

C/- Ch.S&WI/Welfare Section for information & n/a.

C/- Ch.OS/Settlement Section for information & n/a to release settlement benefits on clearance of Commercial Branch i.e. Sr.DCM/O/BZA.

C/- Employee through supervisory official.

C/- DSs: SCRES, SCRUMU, SCTEA, OBCEA of BZA Divn.

C/- O.O. File & Guide File.